

## **Thursday 2024 HOA Agenda**

**Date:** April 30th at 7:00 p.m.

**Location:** Monika house

### **Residence Request:**

Board to vote on May meeting date

Plan to live streaming 2024 monthly meetings for those who can't attend in person

### **Minutes to approve:**

- February
- March

### **Board Updates:**

- Members to send bios to Matt – Can be very short!
- Members support roles
  - Vice Treasurer – Patrick and Brennan to follow-up and meet with Monika in June to take over in the fall.
  - Partnerships: Greg & Support Brennan - leading partnerships and vendor relations and review quotes
  - Neighborhood Engagement – Christine (Halloween & Ice-cream Social)
  - Communications (Website management) – Matt
  - Social – Patrick (TBD)
- Need Volunteers & Signs (Updating and storing) – Split between Greg and Melissa

### **Budgets (Monika & Brennan & Patrick to Back her Up)**

- Vote on April's treasurer Report
- Brennan & Patrick to meet with Monika on transitioning
- Paid GoDaddy - for 5 years & Email Renewal - (under Monikas name)
- Update the level of detail with fees and line items
- Greg recommends the Bank Reconciliation Reports quarterly
- 2024/2025 budget forecasting - Melissa recommended creating a forecast for a year ahead. Ex. To add fall clean-up and brick work.
- Pay S.P. \$35. Monika to Verify and Pay if accurate.
- Would like to review the notice that goes out as reminders and have that on google drive.
- Yearly budgets will include increases in costs over the years.

### **Partnerships and contracts (Greg)**

- Brick repair on Middlebelt and North Pebble Creek. Plan for 2024 budget on this. Greg Nelson recommends choosing a style and coming to the meeting to go over details. He can also come to meetings in June.
- Renewed American Landscaping - Last Season went well – Add fee for late summer and fall clean-up / Greg negotiated half a day rather than full day so that we can have others help volunteer. \$12,500 a year.
- TruGreen booked again for the year.
- Flood light was damaged and fixed.
- Looking at putting up a service directory with recommendations from homeowners.
- Sprinklers (Pipe is missing) Reaching out to get out April and May

### **Events (Christine)**

- Ice cream social - Monika has offered to host a date. Date: Friday, May 17th (6-8pm)
  - Tent
  - Games
  - Large inflatable target board
  - Ice Cream choices
  - Hot dogs
- Sub-wide sale? Spring and costs? First and Second week in June? (May 11th West Bloomfield sale)
  - Volunteer homes for people to bring stuff over
  - Is it possible to have us bring in other homeowners fees and applications
- Second Tuesday in June - Date June 11th (Monika to call Cathey at Warner)
- Possible Beautification Day Open a discussion about possibly discounting HOA fees in exchange for volunteers for fall & spring clean-up to offset vendor cost. Possible planning a Beautification event. 2-3 hours a few times a year. Brennen suggested showcasing how much we save with these events. Talk in June. Help set this up with timing and checklists on tools etc.
- Halloween - Feedback and recommendations for next year
  - Possibly use extra money on a projector / Greg to investigate a used one
  - Budget = TBD Budget for 2024 – 2025 estimate \$500
  - Date = TBD
  - Improvements for next year:
    - It helped to have a crew set-up an hour early.
    - Need a rain plan
    - Communications out at least 2 weeks early
    - Chili Cook Off and Pizza to be included

### **Communications: (Matt)**

- Melissa to Order sign (this Friday and put them out for icecream Social)
- Consider ordering locks for the signs / Hold down with Anchors .
- Matt would like to edit the website so that it is organized with information for current residents & prospective residents & real estate agents and would like to know what to include on all three pages.
- Social - Patrick looking into supporting - Create and Post Ice Cream social - In Canva

**Fence Committee** (Matt, Patrick and Brennan)

- To meet soon and plan to send information on fences in the spring (Vote on a date)
- Patrick is looking into the HOA's legal rights

Roads Committee – Possible Spring Pavement conversation

Survey Committee?

**Welcome packages for new homeowners**

- What is the best way to keep track of new residents? E-mails from title companies
- Give out gifts at the yearly June meeting (Ideas next meeting) 7 new Homeowners

**Topics for further discussion:**

- Mailing the architectural guidelines & Yearly newsletter with year to date report
- 2023 Surveys (Melissa to Bring remaining for Patrick)
- Possible rentals from HOA in the early spring (Eg. signs, tents, and movie screen rentals, projector) Cost, Agreement, Insurance
- Look into creating an IT charter: Bylaws for responses and language and access | Possibly consult a lawyer.

**June meeting preparation:**

- Accomplishments from 2023 and Goals for 2024
- Ask what services people use and look to get possible discounts on these
- Survey results with an update survey to go out
- Elections