

## **Franklin Valley Association – May 2023 Meeting Agenda**

Meeting held at Melissa Schrieber's home

Date & Time: May 22nd, 2023 at 7:00pm.

Board members in attendance: 1

Total residents in attendance: 1 planned residents | Brennan Tanner

### **Called to order at:**

### **Residents in Attendance:**

### **Operatorial Overview:**

- Approval of April's monthly minutes- to come
- Next meeting date in June. Monika has reserved Warner Middle School for the second weekend on June 13th
  - Agenda review draft
  - Send out a newsletter ahead of time (For Board review on the drive)
  - Send along with update questionnaire
  - Put out signs (What and When)

### **New Board Members**

- Roles and responsibilities (Examples below are adjustable and fluid, examples of Meeting to be volunteer hosted on rotation when possible)
  - Board Officers
    - President (Set meeting agendas, facilitate board meetings, uphold association governing documents, call for votes and share results, appoints board committees, sets or optimize process)
    - VP (Partner to president and responsibilities in president's absence)
    - Secretary (Organize & manage the Google-drive keeping Association Records relevant to the community, send out meeting notices, prepare agendas and take meeting minutes, validates documents, files forms, and back up to the treasurer. 2nd signature and bank account member)
    - Treasurer (Manage budgets monthly, bank account lead, manage fees)
  - Board Members at Large (Need help with following responsibilities)
    - Contracts and vendor relationships. (Landscaping, Works closely with the Secretary and Treasurer.
    - Digital communications (website, facebook) Works closely with the Vice President and Secretary.
    - Understand core documents, updates to policies and township changes, budget forecasting ideas. Works closely with the Secretary and Treasurer.

- Community relations (fundraisers, newsletters, questionnaire, welcome new homeowners (ice cream social, food trucks) Works closely with the Treasurer and Secretary.
- Interests and votes on 2023/2024

**Old Business | Key topics:**

- Review and update all fence requests. Action to discuss: Letter approval/adjustments
- Landscaping update
- Property management (Split Rail | Damaged sign removal/ Rebuild | Road commission potholes)
  - Split rail fence Middle belt and 14 mile?
  - Under \$17K brick repair/ Silicone
  - Road commission

**New Business | Key Topics:**

- Budgets:
  - Vote on the approval The treasurer's report from April -May
  - Review forecasting budget with increased landscaping fees
  - Pay online option is activated
  - Budget approval request for Gift Baskets for New Residence & Thank you baskets
- Social Events:
  - Ice cream social
  - Garage Sale: A day in the fall?
  - Food Trucks
- Digital Communications:
- Website: contacts and process Fence Language (In the Master Deed)

Motioned to adjourn

MISC: Board Details for reference: 9 members | 5 of 4 votes indicate a majority.

Board Officers:

(2022 – 2023) President - Melissa Schreiber  
 Vice President - Greg King  
 (2021 -2023) Treasurer - Monika Czartoryjski  
 Secretary - Graeme Turner

Board Members at Large:

(Leading Digital Media 2022) Matt Gonderinger  
 (Former President 2010-2022)- Denise Goodwin  
 Jeff Kowalsky  
 Greg Knick  
 (Former Treasurer 2009 - 2021) Theresa Rankins